Location: Facebook

Date: 24/8/16 12pm

Team Members Present: 6

Time: 1 hour

Content discussed:

This meeting involved the distribution of tasks involving the refinement of the acceptance criteria for all user stories. Essentially, we split up the backlog into 6 groups to be handled by 6 team members. From this point, we were able to form the sub tasks for some of the stories that we were sure would be in the first sprint.